



How to Request a Disability Claim or Leave of Absence



Your disability and leave management program is managed by The Hartford

1-888-301-5615

Policy Number: 715951



Scan QR code to login

The Hartford makes it easy to file a claim or request a leave.

Step 1: Know when it's time to file a claim or request a leave.

If you're absent from work, we can advise you on when to file a claim or request a leave. If your absence is scheduled, such as an upcoming hospital stay, call us 30 days prior to your last day of work. If unscheduled, please call us as soon as possible.

Step 2: Have this information ready:

- Name, address and other key identification information
- Last full day of active work
- The nature of your claim or leave request
- Your treating physician's name, address, phone and fax numbers

Step 3: Make the call or file online.

With your information handy, call The Hartford at 1-888-301-5615 or file online at <https://account.thehartford.com/customer/login>. You'll be assisted by a caring professional who'll take your information, answer your questions, and file your claim or leave request.

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To file a claim

1-888-301-5615

M-F, 6 a.m. to 6 p.m., MT

Policy Number: 715951



Or file online at

WWW.THEHARTFORD.COM/MYBENEFITS

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